Leak Letter Adjustment

Please send completed form to: City of Lima, Utility Department 424 N Central Ave Lima, Ohio 45801, fax: (419) 221-5208, or email: billing@cityhall.lima.oh.us. Please allow 4-6 weeks after form is received and service order is complete for adjustment to be made.

Service Address: ____________________________________________________________

Customer/Account#: ________________________________________________________

Where leak was located: _____________________________________________________

When leak occurred: _________________________________________________________

What happened: _____________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

When was it repaired: _________________________________________________________

Signature: __________________________________________________________________